

APPROVED

October 7, 2003

Michigan State Administrative Board

Lansing, Michigan

September 12, 2003

A special meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Friday, September 12, 2003, at 11:00 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm, Governor, Chairperson
Lynda Rossi, Chief of Staff, representing John Cherry, Lt. Governor
Susan Leffler, Assistant Attorney for Law, representing Mike Cox, Attorney General
Mary G. MacDowell, Director, Financial Services Bureau, representing Jay B. Rising, State Treasurer
Joe Pavona, Director of Administrative Services, representing Terri Lynn Land, Secretary of State
Carol Wolenberg, Deputy Superintendent for Administration, representing Thomas D. Watkins, Superintendent of Public Instruction
Myron Frierson, Deputy Director, Finance and Administration, representing Gloria Jeff, Director, Department of Transportation
Sherry Bond, Secretary

Others Present:

Wes VanMalsen, Department of Career Development; Kristi Broessel, Department of Community Health; Vic Kuhlman, Department of Corrections; Jane Reagan, Department of Education; Rhonda Oyer Zimmerman, Department of Environmental Quality; Sergio Paneque, Executive Office; Sean Carlson, Janet Rouse, Department of Management and Budget; Sharon Walenga-Maynard, Department of Natural Resources; Larry Tibbets, Department of Transportation; Joe Fielek, Fred Headen, Janet Hunter-Moore, Department of Treasury; Ramona Pearson, Titus McClary, Jan Lazar, City of Highland Park; Jerry Crandall, MIRS; Donald Keim, Miller, Canfield, Paddock, & Stone PLC; Kelly Bartlett, Senator Bill Hardiman's Office

1. CALL TO ORDER:

Mr. Keenan called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

NONE

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD

None

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

NONE

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:
(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Reports covering the regular meeting held September 9, 2003 and the special meeting held September 12, 2003. After presentation and review of the forgoing Committee Reports, Ms. Wolenberg moved that the Finance and Claims Committee Reports of September 9, 2003 and September 12, 2003 be approved and adopted. The motion was supported by Mr. Pavona and unanimously approved.

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Ms. MacDowell presented the Building Committee Report covering the meeting held September 10, 2003. After presentation and review of the forgoing Committee Report, Ms. Leffler moved that the Building Committee Report of September 10, 2003 be approved and adopted. The motion was supported by Mr. Frierson and unanimously approved.

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There was no Transportation and Natural Resources Committee Report presented.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Mr. Keenan adjourned the meeting.

SECRETARY

CHAIRPERSON